



PEORIA TRIBE

OF INDIANS OF OKLAHOMA

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Miami, Oklahoma 74355

CHIEF
Craig Harper

SECOND CHIEF
Logan Pappenfort

PEORIA TRIBE OF INDIANS OF OKLAHOMA BUSINESS COMMITTEE MEETING

March 2, 2021

MINUTES

CALL TO ORDER/INVOCATION:

Chief Harper called the meeting to order. Carolyn Ritchey gave the Invocation.

DECLARATION OF QUORUM:

Secretary Tonya Mathews declared a quorum with all members present.

APPROVAL OF AGENDA:

Motion was made by Carolyn Ritchey and seconded by Kara North to approve the Agenda. Motion passed.

APPROVAL OF MINUTES:

Motion was made by Logan Pappenfort and seconded by Hank Downum to approve the Minutes of February 2, 2021. Motion passed.

PRESENTATION OF FY 2020 AUDITS:

Ryan Harris, RoseRock CPA's, was introduced and he provided an overview of the Audit that was completed by RoseRock CPA's. Mr. Harris stated that it was a clean audit with no findings. He also wanted to compliment the Accounting Department for their help - as completing the audit had been trying due to COVID therefore it had to be completed electronically and virtually. The Audit was not finalized until the end of December as there was a delay in receiving some required paperwork from the Peoria Housing Authority.

Chief Harper thanked the Audit Committee present, Mike Lewis, Zachary Goforth, and Kendra Pogue Robinson.

MONTHLY TRIBAL/PROGRAM REPORTS:

Patrick Browne, Buffalo Run Casino and Resort CEO, advised the Business Committee that the Financials for Buffalo Run Casino, Buffalo Run Hotel and Peoria Ridge Golf Course would be combined into one report, presented by Buffalo Run Casino staff.

Peoria Ridge Golf Course:

Patrick Browne, Buffalo Run CEO, introduced Milton Hale, Peoria Ridge Golf Superintendent.

Mr. Hale provided the following information in his report:

- February had been a unique month, there has never been that much snow in February and the property had been closed;
- The Greens aerification was completed on March 1;

- Preemergent is continuing to be sprayed and is anticipated to be completed the following week.

Mr. Browne introduced Austin Shipman, Peoria Ridge General Manager. Mr. Shipman advised the Business Committee that Peoria Ridge Golf Course had been closed for 10 days, due to the snowstorm. He reported that memberships continue to grow, and the membership is currently at 195 members. Mr. Shipman stated that the event calendar is nearly full, and the staff is working to book events in the banquet room. He also stated that Peoria Ridge Golf Course had been nominated for Four States Finest- which is quite an honor! In closing, he stated that the transition to Buffalo Run Casino oversight is near complete and this continues to be a smooth transition.

Buffalo Run Hotel:

Mr. Browne introduced Brad Hintz, Buffalo Run Hotel Manager. Mr. Hintz stated new Televisions are to be installed in the suites. He also reported that breakfast will be served in the hotel 7 days a week, as the Coleman House will be closed for renovations. Mr. Hintz continued his report by advising the Business Committee that the hotel is implementing a new protocol for cleaning the rooms. He stated that the turnover is very high for cleaning staff and the property has added the position of "houseman." This position will be assisting the cleaning staff by removing some of the duties, which will reduce the workload and expedite the cleaning time. The goal is that this new position will help reduce job turnover and make the process more efficient for all staff. In closing, Mr. Hintz stated that is never good to see the financials in the red, but management had been managing costs of goods sold and trying to increase the bottom line.

Buffalo Run Casino:

Mr. Browne introduced Ryan Stewart, Buffalo Run Casino Marketing Director, and Josh Grove, Buffalo Run Casino Director of Finance. Mr. Stewart began his report by introducing a Power Point presentation providing a detailed overview of Marketing statistics. Transitioning to the financial aspect of the Power Point, Mr. Grove stated that Table Games revenue is up, Hotel revenue is down but that can be attributed to COVID, Golf revenue is up by 20% and that Food & Beverage costs are down. He further stated there are several states opening back up from COVID, and this is a good indicator that will help drive revenue. At this point, Mr. Browne stated that Buffalo Run Casino created a vision statement last year and he is proud to report that they are delivering on their vision as it is producing amazing results. Mr. Browne stated that his prediction with two months left in this Fiscal Year, is that this will be the best year in the Casino's history. In closing, the Power Point transitioned back to Mr. Stewart as he provided a brief report on Marketing that highlighted player demographics, top cities and details of the top tier player. In addition, Mr. Stewart stated that new player signups are up 11% and the goal is to track the top guests and increase their return visits and the frequency of those visits.

To conclude the presentation from Buffalo Run Properties, Patrick Browne stated the following: Buffalo Run Casino has the newest game, Buffalo Chief, and we are the first to have it in this area; investments in staff is creating leadership; and payout time has been significantly decreased.

Financial Reports

A motion was made by Logan Pappenfort and seconded by Carolyn Ritchey to approve the Financial Reports for January 2021 as presented. Motion passed.

Administrative Program Reports

Chief Harper provided a brief synopsis of his printed report stating the following:

- Tribal meetings (NTHS/ITC) are continuing to be closed and/or virtual;
- Construction projects are continuing to evolve and are on track;
- Peoria Tribal offices and Peoria Tribal Gaming Commission office were closed due to inclement weather;
- Laura Shepherd has been hired as the Community Health Representative (CHR);
- Several positions have been advertised that are a part of the Childcare/Daycare program;
- Human Resource Manager position has been advertised as the Tribe is growing and it is necessary to have a permanent full-time staff to handle Human Resources. An individual has been hired for the position of Early Childhood Coordinator and she would be starting this month;
- Annual meeting and Elections are the 1st Saturday of March and staff is prepared;
- There will not be a Stomp dance after the meeting, but a social gathering will be hosted for tribal citizens.

UNFINISHED BUSINESS:

No unfinished business

NEW BUSINESS:

Resolution R-03-02-21-A, “Support for Northeastern Oklahoma A&M College’s Partnership for an Oklahoma Small Business Development Center”: Motion was made by Hank Downum and seconded by Kara North to approve Resolution R-03-02-21-A as presented. Motion passed.

Approval of FY 2022 Tribal Trust Funds Budget: Motion was made by Isabella Burrell and seconded by Carolyn Ritchey to approve FY 2022 Tribal Trust Fund Budgets. Motion passed.

Approval of FY 2022 Tribal Budgets: Motion was made by Logan Pappenfort and seconded by Carolyn Ritchey to approve FY 2022 Tribal Budgets. Motion passed.

Reappointment to Enrollment Committee: Motion was made by Isabella Burrell and seconded by Logan Pappenfort to reappoint Kay Harper, Jenny Rampey and Lois Jean Wynn to the Enrollment Committee. Motion passed

Resolution R-03-02-21-B, “Membership of Inter Tribal Buffalo Council”: Motion was made by Carolyn Ritchey and seconded by Kara North to approve Resolution R-03-02-21-B as presented. Motion passed.

EXECUTIVE SESSION:

Motion was made by Isabella Burrell and seconded by Kara North to move into Executive Session at 7:04 pm.

Motion was made by Isabella Burrell and seconded by Carolyn Ritchey to come out of Executive Session at 8:15 pm.

PUBLIC COMMENT:


No public comment was made.

ADJOURNMENT:

Motion to adjourn was made by Hank Downum and seconded by Carolyn Ritchey. Motion carried unanimously and the meeting was adjourned at 8:18 p.m.



Authorized Signature



Date Approved