



**PEORIA TRIBE OF INDIANS OF OKLAHOMA
BUSINESS COMMITTEE MEETING**

February 2, 2021

MINUTES

CALL TO ORDER/INVOCATION:

Chief Harper called the meeting to order. Carolyn Ritchey gave the Invocation.

DECLARATION OF QUORUM:

Secretary Tonya Mathews declared a quorum with all members present.

APPROVAL OF AGENDA:

Motion was made by Hank Downum and seconded by Kara North to approve the Agenda. Motion passed.

APPROVAL OF MINUTES:

Motion was made by Logan Pappenfort and seconded by Carolyn Ritchey to approve the Minutes of January 5, 2021. Motion passed.

MONTHLY TRIBAL/PROGRAM REPORTS:

Peoria Ridge Golf Course:

Patrick Browne, Buffalo Run CEO, provided an introduction to Milton Hale, Peoria Ridge Golf Superintendent.

Mr. Hale provided the following information in his report:

- Tasks to be completed over the winter months are nearing completion;
- Budget work is ongoing as he continues to work with Buffalo Run Casino Financial team to formulate budgets;
- Herbicide program has begun as the weather was conducive to spraying;
- Maintenance is ongoing throughout the course.

Austin Shipman, Peoria Ridge General Manager, advised the Business Committee that the promotions for January in the Bar and Grill had been very successful. He stated that the transition to Buffalo Run Casino providing more oversight and management has begun and the transition is progressing nicely. Mr. Shipman stated that the marketing efforts for membership are changing and developing. Lastly, Mr. Shipman stated plans were being discussed regarding the Old Pro Shop building.

Buffalo Run Hotel:

Mr. Browne introduced Brad Hintz, Buffalo Run Hotel Manager. Mr. Hintz stated he had been at Buffalo Run Hotel for three (3) weeks and came to the property with over 24 years of experience in the casino/hotel industry. He stated that he was very impressed with the property and that the Trucker's Lounge is what convinced him to take the position of Hotel

Manager as the Trucker's Lounge is very innovative. Mr. Hintz stated he has already made numerous changes for the good in his few weeks of being an employee. He further stated that one of the most important changes or additions to date is getting the entire front desk staff trained on the front desk software. Another significant change he is implementing is a thorough cleaning of public areas as they are not at the same standard as the rooms.

Buffalo Run Casino:

Mr. Browne introduced Ryan Stewart, Buffalo Run Casino Marketing Director, and Josh Grove, Buffalo Run Casino Director of Finance. Mr. Stewart began his report by introducing a Power Point presentation providing a detailed overview of marketing statistics. Transitioning to the financial aspect of the Power Point, Mr. Grove stated that table games revenue is up, hotel revenue is down but that can be attributed to COVID, golf revenue is up by 20% and that Food & Beverage costs are down. In closing, the Power Point transitioned back to Mr. Stewart as he provided a brief report on improvements that have been made or will be coming to the Casino property, including but not limited to: renovated public restrooms; addition of eSports area; addition of a gift shop; new light and sound package in the Showplace and addition of TopGolf in the Trailer Park to name a few improvements that have been implemented in the last year

Financial Reports

A motion was made by Hank Downum and seconded by Carolyn Ritchey to approve the Financial Reports for December 2020 as presented. Motion passed.

Administrative Program Reports

Chief Harper provided a brief synopsis of his printed report stating the following:

- Tribal meetings (NTHS/ITC) are continuing to be closed and/or virtual;
- Construction projects are continuing to evolve and are on track;
- Peoria Tribal offices and Peoria Tribal Gaming Commission office were closed due to inclement weather;
- Laura Shepherd has been hired as the Community Health Representative (CHR);
- Several positions have been advertised that are a part of the Childcare/Daycare program;
- Human Resource Manager position had been advertised as the Tribe is growing and it is necessary to have a permanent full-time staff to handle Human Resources. An individual had been hired for the position of Early Childhood Coordinator and she would be starting this month.

UNFINISHED BUSINESS:

No unfinished business

NEW BUSINESS:

New Members Recommended for Approval by the Enrollment Committee on 1/20/2021 Tentatively to be Approved by the Business Committee on 02/02/2021 or at the Next Regularly Scheduled or Special Meeting. Motion was made by Isabella Burrell and seconded by Logan Pappenfort to approve new members recommended for approval by the Enrollment Committee on 01/20/2021. Motion passed.

Resolution R-02-02-21-A, "Approval for Changes to the Peoria Tribal Membership Roll": Motion was made by Carolyn Ritchey and seconded by Kara North to approve Resolution R-02-02-21-A as presented. Motion passed.

Resolution R-02-02-21-B, “Request for Transfer of Funds from Peoria Tribal Tax Commission Account to Tribal Enterprises Account”: Motion was made by Carolyn Ritchey and seconded by Isabella Burrell to approve Resolution R-02-02-21-B as presented. Motion passed.

Appointment to Peoria Tribal Election Committee: Motion was made by Logan Pappenfort and seconded by Kara North to appoint Cassie McCoy to the Election Committee. Motion passed

Approval of FY 2021 Tribal Enterprises, Tribal Government, and Legal Fees Budget Revisions: Motion was made by Carolyn Ritchey and seconded by Logan Pappenfort to approved FY2021 Tribal Enterprises, Tribal Government, and Legal Fees Budget Revisions. Motion passed

Discussion/Approval Peoria Ridge Golf Cart Lease: Motion was made by Isabella Burrell and seconded by Tonya Mathews to accept the Golf Cart Lease proposal presented by EZGo. Motion passed.

Discussion/Approval of Employee 90-day evaluations and wage change recommendations: Personnel to be discussed in Executive Session.

Resolution R-02-02-21-C, “Establishing Peoria Tribe of Indians of Oklahoma Limited Liability Company Act”: To be discussed in Executive Session.

EXECUTIVE SESSION:

Motion was made by Kara North and seconded by Carolyn Ritchey to move into Executive Session at 6:52 pm.

Motion was made by Isabella Burrell and seconded by Carolyn Ritchey to come out of Executive Session at 7:59 pm.

Discussion/Approval of Employee 90-day evaluation and wage change recommendation: Motion was made by Isabella Burrell and seconded by Carolyn Ritchey to approve employee 90-day evaluation and wage change recommendation, as discussed in Executive Session. Motion passed.

Resolution R-02-02-21-, “Establishing Peoria Tribe of Indians of Oklahoma Limited Liability Company Act”: Motion was made by Logan Pappenfort and seconded by Hank Downum to approve Resolution R-02-02-21-C as presented. Motion passed.

PUBLIC COMMENT:

Nicholas Hargrove, tribal citizen, was present. Mr. Hargrove introduced himself and stated he was attending to learn about the Tribe and its functions. Chief Harper and the Business Committee welcomed him and thanked him for attending.

ADJOURNMENT:

Motion to adjourn was made by Hank Downum and seconded by Carolyn Ritchey. Motion carried unanimously and the meeting was adjourned at 8:01 p.m.


Authorized Signature

03-02-2021
Date Approved