



PEORIA TRIBE
OF INDIANS OF OKLAHOMA
118 S. Eight Tribes Trail • P.O. Box 1527
Miami, Oklahoma 74355

CHIEF
Craig Harper

SECOND CHIEF
Logan Pappenfort

PEORIA TRIBE OF INDIANS OF OKLAHOMA
BUSINESS COMMITTEE MEETING
April 6, 2021

MINUTES

CALL TO ORDER/INVOCATION:

Chief Harper called the meeting to order. Carolyn Ritchey gave the Invocation.

DECLARATION OF QUORUM:

Secretary Tonya Mathews declared a quorum with all members present.

APPROVAL OF AGENDA:

Motion was made by Carolyn Ritchey and seconded by Kara North to approve the Agenda. Motion passed.

APPROVAL OF MINUTES:

Motion was made by Logan Pappenfort and seconded by Hank Downum to approve the Minutes of March 2, 2021. Motion passed.

MONTHLY TRIBAL/PROGRAM REPORTS:

Peoria Ridge Golf Course:

Patrick Browne, Buffalo Run CEO, introduced Milton Hale, Peoria Ridge Golf Superintendent.

Mr. Hale provided the following information in his report:

- The Greens aerification was completed in February;
- Peoria Tribal office lawn areas had been sprayed;
- Hole 15 fencing project had been completed;
- Mowing has begun on greens as they are growing;
- Buffalo Run Casino had assisted in advertising for seasonal employees.

Mr. Browne introduced Austin Shipman, Peoria Ridge General Manager. Mr. Shipman advised the Business Committee that the new carts are slated to arrive within the first two weeks of May. He reported that memberships continue to grow and is currently at 225 members. Mr. Shipman stated that the maintenance crew had received new uniforms and the anticipated arrival of the new golf carts is early May. He also stated that Peoria Ridge Golf Course had been won the award for Four States Finest- which is quite an honor! In closing, he stated that there have been goals established to continue growth and opportunity at the Pro Shop, as well as the Bar & Grill.

Buffalo Run Hotel:

Mr. Browne introduced Brad Hintz, Buffalo Run Hotel Manager. Mr. Hintz stated there are numerous projects under way at the hotel including: updating door lock system to a key card system; installation of new Televisions in the suites; researching potential to outsource

laundry needs; and completion of outdoor patio. Mr. Hintz concluded his report by stating there had been an increase in revenue and this was partially in part due to snowstorm in early February.

Buffalo Run Casino:

Mr. Browne introduced Ryan Stewart, Buffalo Run Casino Marketing Director. Mr. Stewart began his report by introducing a Power Point presentation providing a detailed overview of property Facilities and Human Resources. He advised the Business Committee that Brian Estep, Buffalo Run Facilities Manager, and Donna Smith, Buffalo Run Human Resource Manager, were not able to attend the meeting, but had provided the following information. The power point began with a presentation on the projects completed at Buffalo Run Casino: restroom renovation had been completed; LED video walls were installed; new sound system and lighting package had been installed in the Showplace. Transitioning to the Human Resources portion of the presentation, Mr. Stewart provided the following information on behalf of Ms. Smith: new employee uniforms have been ordered; assistance continues to be provided as the Tribal offices request it; and new outlets are being sourced to expand the outreach of potential applicants for the properties.

Mr. Browne introduced Brad Stegler, Director of Casino Operations. Mr. Stegler provided a brief report on new slot machines and how they are performing. In addition, he stated coin in is up and new machines are continuing to be added to the casino floor. Mr. Stegler transitioned his report to Table Games, wherein he reported that dividers had been added at tables, which in turn has generated more revenue, as more players can now play. In closing his report, he stated: the renovations will be completed in at the back of the property, in June. Those renovations include the new bar area, Top Golf bays and an E-gaming area.

To conclude the presentation from Buffalo Run Properties, Patrick Browne provided a brief financial update. The financial update was summarized by stating that Buffalo Run Casino will close out the year with distributions surpassing any year that the property has been open.

Financial Reports

A motion was made by Isabella Burrell and seconded by Carolyn Ritchey to approve the Financial Reports for February 2021 as presented. Motion passed.

Administrative Program Reports

Chief Harper provided a brief synopsis of his printed report stating the following:

- Tribal meetings (NTHS/ITC) are continuing to be closed and/or virtual;
- Construction projects are continuing to evolve and are on track;
- Toured Quapaw Processing Plant to develop relationship to process Peoria beef
- Tyler Haase was hired as Human Resource Manager. Mr. Haase provided a brief introduction of himself.
- Korie Payton, Graphic Designer/Marketing Assistant, is working to develop our social media content.
- Jamie Williams, Special Projects Coordinator, is currently working to on the Fee-to-Trust process on several pieces of property.

UNFINISHED BUSINESS:

No unfinished business

NEW BUSINESS:

New Members Recommended for Approval by the Enrollment Committee on 3/17/2021 Tentatively to be Approved by the Business Committee on 04/06/2021 or at the Next Regularly Scheduled or Special Meeting. Motion was made by Isabella Burrell and seconded by Carolyn Ritchey to approve new members recommended for approval by the Enrollment Committee on 04/06/2021. Motion passed.

Resolution R-04-06-21-A, “Approval for Changes to the Peoria Tribal Membership Roll”: Motion was made by Logan Pappenfort and seconded by Hank Downum to approve Resolution R-04-06-21-A as presented. Motion passed.

Resolution R-04-06-21-B, “Request for Funding from Department of Health & Human Services, Administration for Children and Families Through Community-Based Child Abuse Prevention Programs”: Motion was made by Kara North and seconded by Isabella Burrell to approve Resolution R-04-06-21-B as presented. Motion passed.

Resolution R-04-06-21-C, “Resolution to the Oklahoma State Department of Education and Child and Adult Care Food Program”: Motion was made by Isabella Burrell and seconded by Kara North to approve Resolution R-04-06-21-C as presented. Motion passed.

Resolution R-04-06-21-D, “Resolution to the Oklahoma Department of Human Services, Child Care Licensure”: Motion was made by Carolyn Ritchey and seconded by Kara North to approve Resolution R-04-06-21-D as presented. Motion passed.

Discussion/Approval to waive Procurement Policy to Sole Source Floating Upweller “FLUPSY” to Hoopers Island Oyster Company: Motion was made by Hank Downum and seconded by Carolyn Ritchey to waive Procurement Policy to Sole Source Floating Upweller “FLUPSY” to Hoopers Island Oyster Company. Motion passed.

Resolution R-04-06-21-E, “Authorizing Execution and Filing of Articles of Organization for Peoria Business Enterprises, LLC”: Motion was made by Hank Downum and seconded by Logan Pappenfort to approve Resolution R-04-06-21-E as presented. Motion passed.

Resolution R-04-06-21-F, “Authorizing the Operating Agreement of Peoria Business Enterprises, LLC”: Motion was made by Logan Pappenfort and seconded by Kara North to approve Resolution R-04-06-21-F as presented. Motion passed.

Discussion/Approval Business Ethics and Conflict of Interest Policy: To be addressed after Executive Session

Discussion/Approval to Increase Elder Reimbursement Guidelines: Motion was made by Kara North and seconded by Hank Downum to increase the Elder Reimbursement Guidelines to \$2,500 per Fiscal Year. Motion passed.

Discussion/Approval to waive Procurement Policy to Sole Source to Microix Requisitions: Motion was made by Logan Pappenfort and seconded by Carolyn Ritchey to purchase the necessary software from Microix Requisitions. Motion passed.

Discussion/Approval to offer, negotiate, and purchase at least 3 commercial properties and amend the Land Acquisition Budget and the Tribal Enterprises budget transfer in an amount to not exceed \$1,000,000.0: To be addressed after Executive Session.

PUBLIC COMMENT:

Burgundy Fletcher, tribal citizen, addressed the group. Ms. Fletcher first stated that she wanted to thank the Peoria Tribe for providing and assisting with her college education, the scholarship was helpful and appreciated. Secondly, she stated she had moved to Norman and would like to be available to lend her talents and skillset to the Tribe if they needed it.

Nick Hargrove, tribal citizen, thanked the Business Committee for increasing the Elder Care.

EXECUTIVE SESSION:

Motion was made by Isabella Burrell and seconded by Kara North to move into Executive Session at 7:36 pm.

Motion was made by Isabella Burrell and seconded by Carolyn Ritchey to come out of Executive Session at 9:12 pm.

Discussion/Approval Business Ethics and Conflict of Interest Policy: Motion was made by Hank Downum and seconded by Logan Pappenfort to Approve Business Ethics and Conflict of Interest Policy with Amendment to Section 6.5. Motion passed.


Discussion/Approval to offer, negotiate, and purchase at least 3 commercial properties and amend the Land Acquisition Budget and the Tribal Enterprises budget transfer in an amount to not exceed \$1,000,000.0: Motion was made by Hank Downum and seconded by Carolyn Ritchey to offer, negotiate, and purchase at least 3 commercial properties and amend the Land Acquisition Budget and the Tribal Enterprises Budget transfer in an amount to not exceed \$1,000,000.00. Motion passed.

ADJOURNMENT:

Motion to adjourn was made by Logan Pappenfort and seconded by Carolyn Ritchey. Motion carried unanimously and the meeting was adjourned at 9:15 p.m.



Authorized Signature



Date Approved