



**PEORIA TRIBE OF INDIANS OF OKLAHOMA**  
**BUSINESS COMMITTEE MEETING**  
**January 5, 2021**

**MINUTES**

**CALL TO ORDER/INVOCATION:**

Chief Harper called the meeting to order. Carolyn Ritchey gave the Invocation.

**DECLARATION OF QUORUM:**

Secretary Tonya Mathews declared a quorum with all members present.

**APPROVAL OF AGENDA:**

Motion was made by Hank Downum and seconded by Kara North to approve the Agenda. Motion passed.

**APPROVAL OF MINUTES:**

Motion was made by Carolyn Ritchey and seconded by Isabella Burrell to approve the Minutes of December 1, 2020. Motion passed.

**MONTHLY TRIBAL/PROGRAM REPORTS:**

***Peoria Ridge Golf Course:***

Austin Shipman, Peoria Ridge General Manager, started his report by providing a recap of the membership social that was hosted on December 18<sup>th</sup>. He stated that this event was originally being hosted at Peoria Ridge Banquet room, but due to the tremendous response it had been relocated to the Showplace at Buffalo Run Casino. He then concluded his report stating the following:

- To date, total membership is at 185 members;
- For the year end there has been a large increase in profits and a significant decrease in expenses;
- Bidding process has concluded for new golf cart lease and it will be presented at February Business Committee Meeting for approval.

Milton Hale, Peoria Ridge Golf Superintendent, provided his report by stating the following:

- Tasks to be completed over the winter months is ongoing;
- New security measures implemented by Buffalo Run Casino have been very effective;
- Privacy fence at Hole #15 is near completion;
- Preparation for budget for next Fiscal Year has begun.

Patrick Browne, Buffalo Run CEO, provided the report for Buffalo Run Casino and Buffalo Run Hotel. Mr. Browne stated that there are three areas that revenues are down: hotel, entertainment, and Food & Beverage.

***Buffalo Run Hotel:***

Mr. Browne stated that the hotel revenue is down considerably for the year, but weekend occupancy is at 100%. He further advised the Business Committee that Kristi Riggs, Buffalo Run Hotel Manager, was no longer employed at Buffalo Run Hotel, however recruitment had begun to fill the position of Hotel Manager.

***Buffalo Run Casino:***

Mr. Browne advised the Business Committee that there has been a change in the Gift Promotion Program and it has increased traffic for the property. In addition, he stated that the Trucker's Lounge has been receiving a lot of traffic on various social media outlets. In closing he introduced Josh Grove, Buffalo Run Casino Director of Finance. Mr. Grove comes to the property with years of financial experience, as well as, years of experience in the gaming industry. Mr. Grove will be able to provide numerous reports and financial data that has not previously been available.

**Financial Reports**

A motion was made by Logan Pappenfort and seconded by Kara North to approve the Financial Reports for November 2020 as presented. Motion passed.

**Administrative Program Reports**

Chief Harper provided a brief synopsis of his printed report stating the following:

- Tribal meetings (NTHS/ITC) are continuing to be closed and/or virtual;
- 2020 Peoria Children's Christmas party was a success;
- Peoria Tribal offices and Peoria Tribal Gaming Commission office was closed due to the Pandemic;
- Barbara Stacy, Community Health Representative (CHR) had retired and her last day was December 31 2020;
- An individual had been hired for the position of Early Childhood Coordinator and she would be starting this month.

**UNFINISHED BUSINESS:**

No unfinished business

**NEW BUSINESS:**

**Resolution R-01-05-21-A, "Authorization and Signatures with Western United Insurance Company for New Annuity Accounts:"** Motion was made by Hank Downum and seconded by Carolyn Ritchey to approve Resolution R-01-05-21-A as presented. Motion passed.

**Discussion/Approval of contract with Legwork, LLC:** Motion was made by Hank Downum and seconded by Carolyn Ritchey to approve contract for Legwork, LLC, for the same amount as the previous year. Motion passed.

**Discussion/Approval of Employee 90-day evaluations and wage change recommendations:** Personnel to be discussed in Executive Session.

**Resolution R-01-05-21-B, “Resolution Authorizing Transfer of Funding from the Inter-Tribal Council Substance Abuse Contract HHSI24620200004 to the Peoria Tribe of Indians of Oklahoma”:** Motion was made by Isabella Burrell and seconded by Kara North to approve Resolution R-01-05-21-B as presented. Motion passed.

**Appointment to Peoria Tribal Election Committee:** Motion was made by Kara North and seconded by Logan Pappenfort to appoint David Downum to the Election Committee. Motion passed

**EXECUTIVE SESSION:**

Motion was made by Carolyn Ritchey and seconded by Isabella Burrell to move into Executive Session at 7:16 pm.

Motion was made by Logan Pappenfort and seconded Kara North to come out of Executive Session at 7:56 pm.

**Discussion/Approval of Employee 90-day evaluations and wage change recommendations:** Motion was made by Hank Downum and seconded by Carolyn Ritchey to approve employee 90-day evaluations and wage change recommendations, as discussed in Executive Session. Motion passed.


**PUBLIC COMMENT:**

James Stockton, Stockton & Associates, provided a brief overview of an investment opportunity.

**ADJOURNMENT:**

Motion to adjourn was made by Hank Downum and seconded by Isabella Burrell. Motion carried unanimously and the meeting was adjourned at 8:00 p.m.

  
Authorized Signature

  
Date Approved