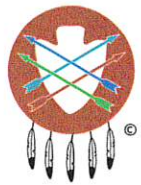


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PEORIA TRIBE

OF INDIANS OF OKLAHOMA

118 S. Eight Tribes Trail Miami, OK 74354
P.O. Box 1527 Miami, OK 74355

CHIEF
Craig Harper

SECOND CHIEF
Rosanna Dobbs

**PEORIA TRIBE OF INDIANS OF OKLAHOMA
BUSINESS COMMITTEE MEETING
July 11, 2023**

MINUTES

CALL TO ORDER/INVOCATION:

Chief Craig Harper called the meeting to order. Carolyn Ritchey gave the Invocation.

DECLARATION OF QUORUM:

Secretary Jenny Rampey declared a quorum with all members present.

APPROVAL OF AGENDA:

Motion was made by Rosanna Dobbs and seconded by Kara North to approve the agenda as presented. Motion passed.

APPROVAL OF MINUTES:

Motion was made by Carolyn Ritchey and seconded by Scott Myers to approve the Minutes of the Regular Meeting, held on June 6, 2023. Motion passed.

MONTHLY TRIBAL/PROGRAM REPORTS:

Financial Reports

Motion was made by Hank Downum and seconded by Carolyn Ritchey to approve the Financial Reports for May 2023 as presented. Motion passed.

Enterprise Reports

Chief Harper thanked the Committee and citizens for attending. He then introduced Patrick Browne, CEO of Buffalo Run Casino & Resort. Mr. Browne introduced himself and thanked the council for having him.

Mr. Browne began his report, which included:

Slot Financials

- Coin-In showed an *increase* of 11.9% (\$4,392,802) from May 2023 to May 2024 and an *increase* of 4.4% YTD.
- Slot Win showed a *decrease* of -5.5% (\$136,064) from May 2023 to May 2024 and a *decrease* of -9.9% YTD.

2023 Casino Distribution

- Distribution comparing May FY2023 to FY2024 showed a *decrease* of -18.6%, (\$196,400).
- YTD distribution showed a *decrease* of -9.7%, (\$460,992).

Mr. Browne ended his report by asking the Business Committee if there were any questions.

Mr. Browne then introduced Mary Jewett, Assistant General Manager for the Casino. Ms. Jewett began her report, which included a PowerPoint presentation that highlighted:

- Marketing updates including a new digital flipbook for guests. They can choose between regular mail or digital mail. The digital mail will save marketing funds.
- Pixiset – A new online tool that allows guests to scan a QR code to access photos taken from events. Such events might include: concert meet & greets, player appreciation events, golf tournaments, and more.
- Updates to table games – Made revisions to the table games which will take risks away from accidents for the dealers. Purchased with player pool funds.
- Entertainment – Moved the bar inside the Showplace. This allows for more seating. The most recent concert (Tanya Tucker) allowed for 90 more seats.
- Coming Soon – New Billboards!

Ms. Jewett thanked the Committee for their time and introduced David Murphy, Director of Hospitality.

Mr. Murphy began his report, which included a PowerPoint presentation that highlighted:

Food and Beverage Financials

- 61.6% (\$31,818) *increase* in **Bistro** revenue from May 2023 to May 2024
- 14.1% (\$6,263) *increase* in **Backwoods** revenue from May 2023 to May 2024
- 25.2% (\$25,820) *increase* in **Coal Creek** revenue from May 2023 to May 2024
- -8.8% (\$7,082) *decrease* in the **Main Bar** revenue from May 2023 to May 2024
- -45.2% (\$3,031) *decrease* in the **Backwoods Bar** revenue from May 2023 to May 2024
- An *overall increase* of 18.8% (\$53,788) *increase* in total sales over last year.

Hotel Financials

- -1.5% (1%) change in **Hotel Occupancy** from May 2023 to May 2024. YTD comparison was the same.
- 3.3% (\$5,521) *increase* in **Room Revenue** from May 2023 to May 2024, and up 0.3% (\$1,132) YTD.
- 7.1% (\$468) *increase* with **Grab-n-Go** from May 2023 to May 2024, and up 15.48% (\$2,072) YTD.

Golf Financials

- Golf Revenue showed an *increase* of 18.86% (\$19,884) from May 2023 to May 2024, and up 36.75% (\$63,564) YTD.
- Golf Rounds showed an *increase* of 35.5% (848) from May 2023 to May 2024, and up 43.8% (1,852) YTD.

Additional Updates included:

- New Fridge Wraps
- Updated Portable Drink Coolers
- New Menus for Coal Creek – Wine list, Specialty Drinks, and Desserts
- Coal Creek Kitchen Door Wraps
- Hotel – Duetto, a new revenue management system
- Hotel – New soap dispensers in showers and on sinks. This will generate a cost savings of approximately \$35,000 per year.

Chief Harper then introduced Tracy Coach, Director of Health and Human Services for the Tribe. Ms. Coach thanked the Committee for having her and began her report, which included a PowerPoint presentation, highlighting the following:

- Indian Child Welfare –
 - The Tribe joined the Amicus Brief to support the Indian Child Welfare Act.
 - Next: Strategic planning and research to create a solid infrastructure for CAN (Child Abuse and Neglect) on the reservation.
- Substance Abuse Prevention and Treatment –
 - Successfully discharged two Peoria citizens from the Peer Recovery Support Program.
 - PTIO is now a contracted healthcare provider with the Oklahoma Healthcare Authority and can bill for PRSS services.
 - Next: Applying for the 988 (suicide prevention) grant, which will provide \$3 million in funding for 3 years.
 - PRSS Whitney Poor Bear-Chavez has been selected to participate in the SAMHSA Region 6 Strategic planning event in New Mexico! She is one out of three peers selected out of Oklahoma's 39 tribes.
- Peoria Shield –
 - Continuing to serve victims of abuse.
 - Awarded a grant (\$324,000) to provide direct services to victims. Can aide with clothing, etc...to help them get out of a situation.
 - Next: Continuing to provide emergency services to victims and increasing domestic violence awareness through campaign marketing.
- Peoria Advantage –
 - Started home visiting component of the child abuse prevention program.
 - Completed the last parent gathering/support group which provided support to four families.
 - Program focus is on young, vulnerable children.

- Next: Preparing for Brazelton Touchpoints training for area frontline providers and continuing home visits.
- Peoria Wellness –
 - Awarded the Pathways grant (\$345,000) annually.
 - Increased our CHR caseload from 3 to 15 patients.
 - Secured the TMAM contract providing the Tribe reimbursements for signing individuals up for Soonercare.
 - Contracted with Soonercare to bill for PRSS services and will future billing for CHR services.
 - Outreach: Participated in or held nine community outreach events.
 - Next: CHR/Wellness Coordinator is providing training to the Tribe (CPR, First Aid, etc...). Currently in the planning and research stage of the Food Distribution Program.

Following her report, Ms. Coach asked if there were any questions.

Ms. Coach thanked the Committee and Chief Harper began his Admin Report.

ADMINISTRATIVE REPORT:

Chief Harper gave a recap of his written report, the highlights included:

- Attended the Sovereignty Symposium in OKC – a meeting between the Supreme Court and the Tribes.
- Continue to hold interviews for multiple positions.
- Peoria's 26th Annual Powwow.
- Annual Employee Evaluations.
- Attended Intertribal Council Board Meeting.
- Attended the Tribal Self-Governance Conference in Tulsa.
- Attended NTHS Governing Board Meeting.

UNFINISHED BUSINESS:

- A. **Discussion/Approval of Employee Handbook:** Motion was made by Scott Myers and seconded by Rosanna Dobbs to approve the Employee Handbook as presented. Motion passed.

NEW BUSINESS:

New Members Recommended for Approval by the Enrollment Committee on 06/22/23

Tentatively to be Approved by the Business Committee on 07/11/23 or at the Next Regularly Scheduled or Special Meeting: Motion to approve the recommendations was made by Kara North and seconded by Carolyn Ritchey. Motion passed.

Resolution R-07-11-23-A, “Approval for Changes to the Peoria Tribal Membership Roll”: Motion was made by Hank Downum and seconded by Kara North to approve Resolution R-07-11-23-A as presented. Motion passed.

Resolution R-07-11-23-B, “Request for Funding from Bureau of Indian Affairs for Wildlife Parks Program (TPA) Grant”: Motion was made by Rosanna Dobbs and seconded by Kara North to approve Resolution R-07-11-23-B as presented. Motion passed.

Resolution R-07-11-23-C, “Authorization and Signatures with Arvest Bank Allowing the use of Purchasing Cards, ePayable, and all Merchant Services with the Peoria Tribe of Indians of Oklahoma”: Motion was made by Kara North and seconded by Rosanna Dobbs to approve Resolution R-07-11-23-C as presented. Motion passed.

Resolution R-07-11-23-D, “Authorization and Signatures with Arvest Bank Allowing the Use of Purchasing Cards, ePayable, and all Merchant Services with Buffalo Run Casino and Resort”: Motion was made by Hank Downum and seconded by Kara North to approve Resolution R-07-11-23-D as presented. Motion passed.

Resolution R-07-11-23-E, “Resolution Approving and Authorizing the Treasury Management Master Services Agreement and Limited Waiver of Sovereign Immunity, Consent to Jurisdiction and Venue, Waiver of Jury Trial, etc..Between Peoria Tribe of Indians of Oklahoma DBA Buffalo Run Casino and Resort and Arvest Bank”: Motion was made by Carolyn Ritchey and seconded by Scott Myers to approve Resolution R-07-11-23-E as presented. Motion passed.

Resolution R-07-11-23-F, “Resolution Authorizing the Administration and Expenditure of the FY 21 ARPA Potable Water Funds”: Motion was made by Scott Myers and seconded by Jenny Rampey to approve Resolution R-07-11-23-F as presented. Motion passed.

Resolution R-07-11-23-G, “Resolution Approving and Authorizing an Amendment to the Peoria Tribe of Indians of Oklahoma Property Management Manual”: Motion was made by Rosanna Dobbs and seconded by Kara North to approve Resolution R-07-11-23-G as presented. Motion passed.

Discussion/Approval of Tribal Citizen Reimbursement Program for School Supplies/ School Clothes Policy and Procedures: Discussion was tabled until next month. No motion made.

Discussion/Approval to Request a Court Assessment: Motion was made by Hank Downum and seconded by Kara North to request a court assessment. Motion passed.

Discussion/Approval of Emergency Adoption of Traffic Codes: After a brief discussion with the Business Committee, the item was dropped.

Discussion/Approval of Land Acquisition: Following the discussion held in Executive Session, a motion was made by Rosanna Dobbs and seconded by Kara North to proceed with the offer as approved in Executive Session. Motion passed.

Discussion/Approval of Employee Wage Change Recommendations: Following the discussion held in Executive Session, a motion was made by Scott Myers and seconded by Carolyn Ritchey to approve wage changes as presented by Human Resources. Motion passed.

PUBLIC COMMENTS:

Chief Harper began "Public Comments" by asking if there were any questions so that each Tribal Citizen had the opportunity to address the Business Committee or ask questions.

Citizen Tonya Mathews asked the following:

- a) ARPA Fund Update: Chief Harper replied that a portion of the funds are currently being used for land acquisition, the greenhouse project, and possible aid to helping the Quapaw Fire Department.
- b) Food Distribution Update: Chief Harper gave an update and stated that they met with Executive Director, Chris Bernard with "Oklahoma Hunger Free" and that everyone is in agreement that there is a need in our area, and it is larger than we previously thought. We are re-evaluating and will meet the needs of our community and not limit the services.
- c) When can we purchase beef?: Chief Harper stated that we are looking into ways of processing the beef to get a better product and price so that we can eventually sell it.
- d) Doors at Coal Creek: The doors going into the kitchen at Coal Creek are too close to the buffet line where customers are and they are sometimes hit. Is there something that can be done to prevent this? CEO, Patrick Browne replied that he will explore the options.
- e) Golf Course Fence: Mary Jewett replied that to her knowledge it is up.

EXECUTIVE SESSION:

Motion was made by Rosanna Dobbs and seconded by Hank Downum to move into Executive Session at 7:39 pm. Motion passed.

Motion was made by Rosanna Dobbs and seconded by Carolyn Ritchey to come out of Executive Session at 9:03 pm. Motion passed.

ADJOURNMENT:

Motion to adjourn was made by Hank Downum and seconded by Carolyn Ritchey. Motion carried unanimously and the meeting was adjourned at 9:10 pm.

Jenny Ramsey
Authorized Signature

8/1/2023
Date Approved

