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PEORIA TRIBE

OF INDIANS OF OKLAHOMA

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Miami, Oklahoma 74355

CHIEF
Craig Harper

SECOND CHIEF
Logan Pappenfort

PEORIA TRIBE OF INDIANS OF OKLAHOMA REGULAR BUSINESS COMMITTEE MEETING JANUARY 8, 2019

MINUTES

CALL TO ORDER/INVOCATION:

Chief Harper called the meeting to order. Carolyn Ritchey gave the invocation.

DECLARATION OF QUORUM:

Secretary Tonya Mathews declared a quorum with all members present, except Isabella Burrell who notified Chief Harper she would be arriving late.

Isabella Burrell arrived at 6:04 pm.

APPROVAL OF AGENDA:

Motion was made by Hank Downum and seconded by Carolyn Ritchey to approve the Agenda as amended. Resolution R-01-08-19-B, "Establishing NIGA Tribal Membership for 2019" was added to the Agenda. Motion carried unanimously.

APPROVAL OF MINUTES:

Motion was made by Kara North and seconded by Logan Pappenfort to approve the minutes of December 4, 2018 as presented. Motion carried unanimously.

MONTHLY TRIBAL/PROGRAM REPORTS:

Peoria Ridge Golf Course:

Nate Benedict, Peoria Ridge Golf Course General Manager, began his report by stating that November had been a difficult month, the lowest November in five years, and attributed it to the rainy, wet weather. Mr. Benedict then stated that December had seen an increase in rounds played as the weather had improved. He was pleased to announce that a new POS (Point of Sale) had been installed on January 2nd and it was already providing a benefit; increasing efficiency in accounting and tee time scheduling. Mr. Benedict explained how the golf course had been using an outside contractor for scheduling tee times and this would allow better control of the scheduling as well as save money. In closing, Mr. Benedict he stated that the weather in January had so far been favorable which is always helpful with the number of rounds played.

Milton Hale, Peoria Ridge Golf Superintendent, gave his report wherein he stated that his crew is continuing to work on the winterization list that was provided at the November Business Committee

meeting. Mr. Hale provided insight into budget development, wherein he stated that he had provided the Business Committee with the Standards of Operation back in July and uses this as the guide of how to maintain the course, which helps him to develop his budget. Mr. Hale stated the need to be cautious of not reducing the budget too much to affect how the course would be maintained. He completed his discussion on budgeting by stating that there are a few areas where he will be able to save money.

Buffalo Run Hotel:

Kristi Riggs, Buffalo Run Hotel General Manager, announced that the new roof is complete and stating there had been some issues with leaking on the flat room portion which has always been an issue, however, the contractor was contacted and did come back to the hotel and addressed the issues. She stated she was very satisfied. Ms. Riggs also stated that she has a great staff and she is watching to make sure they are kept busy and not incurring an excess of overtime during this slow time. Tonya Mathews inquired about the tribal member rate, how maintenance issues are reported, detected and corrected. Ms. Riggs provided the following answers: tribal member rate is \$59+tax on Sunday through Thursday and \$79+tax on Friday and Saturday's. Regarding maintenance Ms. Riggs stated that the customer is usually the first notification of any issues and then the housekeeping staff. The process for maintenance varies depending on the repair. If the repair is minor the room does not need to be taken out of inventory, however if it demands more time the room will be closed until the issue can be resolved. Ms. Riggs stated that there is a maintenance person on staff five days a week and the repairs are completed by severity. Concluding the discussion on repairs, Ms. Riggs stated that she is reviewing the costs of contracting a PTAC contractor, this is for the air/heat unit in each room, and that maybe using a private contractor that specializes in repairs/maintenance could be a huge benefit.

Buffalo Run Casino:

Steve Bashore, Buffalo Run Casino General Manager, provided an overview of each of the departments of the casino including but not limited to the following: slot machine vendor discussions; New Year's Eve was 2nd best in the history of the casino; analyzing the possibility of closing the Coleman House for lunch and expanding the menu at Joe's; advertising for a Facilities Manager; relocation of Player's Club; Surveillance upgrade is complete and came in under budget, and a Marketing Manager, Glenn Buxton, had started on January 2, 2019 and was able to provide some direction on edits to commercials that were currently in production. Mr. Bashore stated that he was excited for what Mr. Buxton has to offer.

Financial Reports:

Motion was made by Carolyn Ritchey and seconded by Hank Downum to approve the financial reports for November 2018 as presented. Motion carried unanimously.

Administrative/Program Reports:

Chief Harper reviewed the administrative report for the month of December. Chief Harper provided a summary of his report, by beginning with a recap of his attendance at the Inter-Tribal Agriculture Conference in Las Vegas. He was excited about the youth portion of the conference wherein about 75 youth were selected to attend, with a chaperone, with all their expenses paid. He stated during the conference he noticed that the youth were quite busy, and he saw this as a possible opportunity for our youth. Chief Harper expanded how this could be one part of an entire area for our youth and it is

his desire to have a youth coordinator in the future. In closing out his administrative report he informed the Business Committee that an Environmental Director, Mike Martin, had been hired, the ICDBG Grant had been submitted, the Peoria Children's Christmas Party had been a huge success and Jordan Barlow had completed her 90-day probationary period.

UNFINISHED BUSINESS:

Discussion/Approval for Memorandum of Understanding (MOU) with Yale University: Motion was made by Isabella Burrell and seconded by Kara North to approve the Memorandum of Understanding (MOU) with Yale University. Motion carried unanimously.

NEW BUSINESS:

New Members Recommended for Approval by the Enrollment Committee on 12/04/2018 Tentatively to be Approved by the Business Committee on 01/08/2019 or at the Next Regularly Scheduled or Special Meeting: Motion was made by Kara North and seconded by Logan Pappenfort approve list of new members as recommended by the Enrollment Committee. Motion carried unanimously.

Resolution R-01-08-19-A, "Approval to Changes to the Peoria Tribal Membership Roll" and "Recommendation of Disenrollment for the Following Members": Motion was made by Isabella Burrell and seconded by Carolyn Ritchey to table these items till discussion in Executive Session. Motion carried unanimously.

Resolution R-01-08-19-B, "Establishing NIGA Tribal Membership for 2019": Motion was made by Logan Pappenfort and seconded by Hank Downum to establish NIGA Tribal Membership for 2019. Motion carried unanimously.

Approval of FY2019 Tribal Budget Revisions: Motion was made by Carolyn Ritchey and seconded by Logan Pappenfort to approve budget revisions for FY2019. Motion carried unanimously

Discussion/Approval of contract with Tiger Law, PLLC: Chief Harper explained that Ms. Tiger's expertise is in economic development and specifically 8a, her services would not replace the current attorney the contract would just allow for her expertise to be used in the area of economic development. Motion was made by Isabella Burrell and seconded by Kara North to approve contract with Tiger Law, PLLC. Motion carried unanimously.

Discussion/Approval for contract with Legwork, LLC: Chief Harper provided an overview of who Legwork, LLC is and gave a brief explanation of their expertise. Motion was made by Carolyn Ritchey and seconded by Logan Pappenfort to approve the contract with Legwork, LLC. Motion carried unanimously.

PUBLIC COMMENTS:

There were not any public comments.

EXECUTIVE SESSION:

Motion was made by Isabella Burrell and seconded by Kara North to move into Executive Session at 6:49 p.m. Motion carried unanimously.

Motion was made by Carolyn Ritchey and was seconded by Hank Downum to come out of Executive Session at 7:36 pm. Motion carried unanimously.

Resolution R-01-08-19-A, "Approval to Changes to the Peoria Tribal Membership Roll" and "Recommendation of Disenrollment for the Following Members": Motion was made by Kara North and seconded by Logan Pappenfort to table these items. Motion carried, 1 abstention.

ADJOURNMENT:

Motion to adjourn was made by Isabella Burrell and seconded Carolyn Ritchey. Motion carried unanimously and the meeting was adjourned at 7:37 p.m.


Authorized Signature

02-05-19
Date Approved