



**PEORIA TRIBE OF INDIANS OF OKLAHOMA
REGULAR BUSINESS COMMITTEE MEETING
August 7, 2018**

MINUTES

CALL TO ORDER/INVOCATION:

Chief Harper called the meeting to order. Carolyn Ritchey gave the invocation.

DECLARATION OF QUORUM:

Secretary Tonya Mathews declared a quorum with five members present. Hank Downum called ahead to notify the Committee that he would be absent.

APPROVAL OF AGENDA:

Chief Harper briefed the Committee of the revised agenda adding one (1) item:

- G. **Resolution R-08-07-18-D, "Authorization for Submittal of Application to the Office for Victims of Crime (OVC) for Fiscal Year 2018 Tribal Victims Services Set-Aside Program"**

Motion was made by Carolyn Ritchey and seconded by Isabella Burrell to amend the agenda. Motion carried unanimously.

APPROVAL OF MINUTES:

Motion was made by Logan Pappenfort and seconded by Carolyn Ritchey to approve the minutes of July 3, 2018 as presented. Motion carried unanimously.

MONTHLY TRIBAL/PROGRAM REPORTS:

Peoria Ridge Golf Course:

Milton Hale, Peoria Ridge Golf Course Maintenance Supervisor, stated that Frank Kinsey retired after 19 years at the course and he was pleased to introduce Dwight Johnson as his replacement. Mr. Hale provided the Standards of Operation, which are used as the basis for creating the budget. He provided a brief overview of the Golf Course: they have been operating short staffed and consistent with other golf courses, the weather has been an issue for everyone.

Nate Benedict, Peoria Ridge Golf Course General Manager, provided a report for July and the numbers reflect that rounds played had increased by 100. Mr. Benedict provided an overview of the events at the course and there has been some shifting and moving of events, so this would show an improvement in July but will show a decrease in the month the event had been held in FY 2017.

Mr. Benedict also stated the Junior Golf Program just ended and the number of participants was down which is concerning since this is a free event. He is going to review the program and implement some changes for next summer. Mr. Benedict reiterated the issue with the weather stating that the heat and humidity has an effect on the number of golfers, therefore the number was down. However, he was optimistic about upcoming events, specifically there being a 3 person scramble coming up and the registrations have increased. He also stated he expects more registrations to come in before the event.

Buffalo Run Hotel:

Kristi Riggs, Buffalo Run Hotel Manager, provided a report on Buffalo Run Hotel and stated that the occupancy rate has been up and provided the following statistics: tonight/Tuesday was at 90% occupancy and the last month the rate had been at 75.8%, which is a solid percent. Ms. Riggs stated that this occupancy increase could be attributed to the number of busses that have been at the hotel including 3 this last week. She stated the maintenance of the hotel has been good, however there was an issue with a few of the televisions. She purchased new televisions to replace the broken ones, with the newer Televisions were more updated so they were placed in the Suites. Cathy Scott, Operations Manager, reviewed the June 2018 financial reports for Buffalo Run Hotel.

Buffalo Run Casino:

Steve Bashore, Buffalo Run Casino General Manager, announced that a new concept for television promotions has been introduced and there is a new commercial that debuted while four (4) more are being produced. Two (2) are being produced by a firm from Arkansas and two (2) from Red Circle, which will be done at the end of the month. Commercials are 100% news time and are in the following markets: Joplin, Springfield and Tulsa. Mr. Bashore provided an overview of promotions and events from current through March 2019. Cathy Scott, Operations Manager, provided the financial report for Buffalo Run Casino.

Financial Reports:

Austin Kinsey, Peoria Tribe Accounting office employee, provided an update that we are still in the process of moving money around and making the financial changes of the last meeting. Mr. Kinsey stated that the transition should be complete within the next 3 weeks. Motion was made by Carolyn Ritchey and seconded by Logan Pappenfort to approve the financial reports for June 2018 as presented. Motion carried unanimously.

Administrative/Program Reports:

Chief Harper provided an overview of his Administrative Report starting with the desire of the Tribe to purchase land or lands within jurisdiction. He briefly touched on the 80 acres owned by Brent Craig stating this would be discussed later in Executive Session. Chief Harper provided a brief discussion on his topics in Administrative Report.

UNFINISHED BUSINESS:

There was no Unfinished Business brought before the Committee.

NEW BUSINESS:

New Members Recommended for Approval by the Enrollment Committee on 07/18/2018. Tentatively to be Approved by the Business Committee on 08/07/2018 or at the Next Regularly Scheduled or Special Meeting: Motion was made by Carolyn Ritchey and seconded by Kara North approve list of new members as recommended by the Enrollment Committee. Motion carried unanimously.

Resolution R-08-07-18-A, "Approval for Changes to the Peoria Tribal Membership Roll"; Motion was made by Logan Pappenfort and seconded by Isabella Burrell to approve Resolution R-08-07-18-A as presented. Motion carried unanimously.

Resolution R-08-07-18-B, "Request for Funds of Transfer from Peoria Tribal Tax Commission Account to Tribal Enterprises Account"; Motion was made by Isabella Burrell and seconded by Kara North to approve Resolution R-8-07-18-B as presented. Motion carried unanimously.

Resolution R-08-07-18-C, "Authorization for Signatures with First National Bank and Trust Company of Miami, Oklahoma for Accounts Entitled Buffalo Run Hotel"; Motion was made by Carolyn Ritchey and seconded by Logan Pappenfort to approve Resolution R-08-07-18-C as presented. Motion carried unanimously.

Approval to allocate funds out of Public Relations Account for Ottawa County Premium Sale; Discussion on what the Public Relations Account is and what the Ottawa County Premium Sale is. Continued discussion on amount allocated in FY17. Motion was made by Carolyn Ritchey and seconded by Isabella Burrell to allocate \$5,000.00 out of Public Relations Account for Ottawa County Premium Sale. Vote was 4 for, Tonya Mathews opposed. Motion carried.

Approval for negotiations and purchase of Craig Property; Chief Harper advised Business Committee that this would be discussed in Executive Session.

Resolution R-08-07-18-D, "Authorizing Submittal of Application to the Office of Victims of Crime (OVC) for Fiscal Year 2018 Tribal Victims Services Set-Aside Program"; Motion was made by Kara North and seconded by Isabella Burrell as presented. Motion carried unanimously.

PUBLIC COMMENTS:

No public comments were received.

EXECUTIVE SESSION:

Motion was made by Carolyn Ritchey and seconded by Isabella Burrell to move into Executive Session at 7:04 PM. Motion carried unanimously. Motion was made by Carolyn Ritchey and seconded by Isabella Burrell to move out of Executive Session at 7:51 PM.

There was discussion on the option of adding Pre-K to the Student Reimbursement Program. Future discussion will be considered about this as the Business Committee contemplates the option.

Chief Harper requested a motion be made to complete the discussion that related to an employee pay increase. Motion was made by Tonya Mathews and seconded by Carolyn Ritchey to provide a merit

pay increase to \$11.50/hr to employee that was previously discussed in Executive Session. Motion passed unanimously.

Chief Harper requested a motion be made to complete the discussion that related to the offer of the Brent Craig property. Motion was made to offer Brent Craig \$293,000.00 for his property. Motion was made by Isabella Burrell and seconded by Carolyn Ritchey. Motion passed unanimously.

ADJOURNMENT:

Motion to adjourn was made by Carolyn Ritchey and seconded by Isabella Burrell. Motion carried unanimously and the meeting was adjourned at 8:33 pm.


Authorized Signature


Date Approved