

**PEORIA TRIBE OF INDIANS OF OKLAHOMA
REGULAR BUSINESS COMMITTEE MEETING
DECEMBER 5, 2017**

MINUTES

CALL TO ORDER/INVOCATION:

Chief Froman called the meeting to order. Carolyn Ritchey gave the invocation.

DECLARATION OF QUORUM:

Secretary Tonya Mathews declared a quorum with all members present.

APPROVAL OF AGENDA:

Following discussion, motion was made by Carolyn Ritchey to amend Item D on the agenda to state Reappointments to the Peoria Tribal 'Election' Committee. Alan Goforth seconded the motion to approve the agenda as amended. Motion carried unanimously.

APPROVAL OF MINUTES:

Motion was made by Wayne Blalock and seconded by Craig Harper to approve the minutes of November 7, 2017 as presented. Motion carried unanimously.

PRESENTATION OF FY 2017 AUDITS:

Pat Hurd, CPA, and Carrie Peterson, CPA, of Stotts, Archambo, Mueggenborg & Barclay PC, were present to review the Tribal Audit and answer questions of the Committee. Ms. Hurd reviewed the Financial Statements and reported that there were "no findings" and commended Comptrollers, Austin Kinsey and Crystal Wyrick for their hard work. Chief Froman thanked the Peoria Tribal Audit Committee for their time spent reviewing the Tribal Audit each year. Motion was made by Alan Goforth and seconded by Carolyn Ritchey to approve the presentation of the Fiscal Year 2017 Tribal Audits by Stotts, Archambo, Mueggenborg & Barclay PC. Motion carried unanimously.

MONTHLY TRIBAL/PROGRAM REPORTS:

Peoria Ridge Golf Course:

Milton Hale summarized his written report and notified the Committee of projects potentially requiring budget adjustments. Mr. Hale and Environmental Specialist Aaron Epperson, answered questions of the Committee regarding current bids and future excavation projects. Nate Benedict reviewed his monthly report, briefing the Committee on 2017 Christmas parties and other holiday events held at the Peoria Ridge Banquet Room. Mr. Benedict briefed the Committee on a recent

power outage that caused performance delays with the Point of Sale system. Comptroller Austin Kinsey, gave a brief explanation of ongoing accounting issues connected with the current Point of Sale system. Bill Scheib, Director of Casino Operations, was present to address IT concerns and answer questions of the Committee.

Buffalo Run Hotel:

Cathy Scott reviewed the October 2017 financial reports for Buffalo Run Hotel, and answered questions of the Committee regarding the October occupancy rate.

Buffalo Run Casino:

Cathy Scott reviewed the October financial report for Buffalo Run Casino and answered questions of the Committee regarding fluctuation in tribal distributions. Steve Bashore briefed the Committee on recent power outage at the Casino that required electrical equipment repair, and answered questions of the Committee. Bill Scheib expanded on the power outage incident, giving a detailed report of the current status of electrical equipment at the Casino that was damaged, and answered questions of the Committee. Mr. Bashore notified the Committee of recent modifications made to the Casino's scheduled television advertisement campaign and announced newly contracted entertainment, upcoming Buffalo Run Casino events and promotions.

Financial Reports:

Following brief explanation by Chief Froman regarding the transfer of a tribal investment, motion was made by Craig Harper and seconded by Alan Goforth to approve the financial reports for October 2017 as presented. Motion carried unanimously.

Administrative/Program Reports:

Chief Froman reviewed the administrative report for the month of November. Chief briefed the Committee on the Tribal Leaders Luncheon he attended at the Governor's Mansion in Oklahoma City. Following discussion, motion was made by Carolyn Ritchey and seconded by Alan Goforth to give all full-time and temporary full-time Peoria Tribal employees a \$500.00 Christmas bonus and all temporary part-time Peoria Tribal employees a \$250.00 Christmas bonus on the next scheduled payroll. Vote was 5 for, Tonya Mathews abstained. Motion carried. Chief Froman asked the Committee to consider his decision to declare Tuesday, December 26, 2017 an Administrative Day by Executive Order, per the Peoria Tribal Personnel Policies and Procedures; the Committee members had no objections. The Peoria Tribal Office, Peoria Tribal Gaming Commission and Peoria Tribal Housing Authority Offices will be closed December 25-26, 2017 for the Christmas Holiday and Monday, January 1, 2018 in observance of New Year's Day.

UNFINISHED BUSINESS:

There was no Unfinished Business brought before the Committee.

NEW BUSINESS:

New Members Recommended for Approval by the Enrollment Committee on 11/16/2017 Tentatively to be Approved by the Business Committee on 12/05/2017 or at the Next Regularly Scheduled or Special Meeting: Motion was made by Craig Harper and seconded by Alan Goforth to approve new members recommended by the Enrollment Committee. Motion carried unanimously.

Resolution R-12-05-17-A, “Approval for Changes to the Peoria Tribal Membership Roll”: Motion was made by Carolyn Ritchey and seconded by Jason Dollarhide to approve Resolution R-12-05-17-A, as presented. Motion carried unanimously.

Resolution R-12-05-17-B, “Request for Transfer of Funds from Peoria Tribal Tax Commission Account to Tribal Enterprises Account”: Following brief explanation by Chief Froman, motion was made by Jason Dollarhide and seconded by Craig Harper to approve Resolution R-12-05-17-B as presented. Motion carried unanimously.

Reappointments to the Peoria Tribal Election Committee (Kristen Gillman, Toni Potts, Bud Ellis, Courtney McCartney, Shellie Mitchell): Motion was made by Alan Goforth and seconded by Carolyn Ritchey to approve the reappointments of the Peoria Tribal Election Committee members. Motion carried unanimously.

Approval to Waive the Procurement Policy in the Amount of \$12,190.00 on a Sole Source Item for the Purchase of a BoarBuster Hog Trap for the Capture of Feral Hogs Under the Invasive Species Grant: Following discussion, motion was made by Jason Dollarhide and seconded by Craig Harper to purchase two BoarBuster Hog Traps for the Capture of Feral Hogs Under the Invasive Species Grant. Motion carried unanimously.

Approval to Waive Procurement Policy for Preliminary Services Provided by Arrowhead Builders, LLC for the Buffalo Run Casino Expansion Proposal: Following discussion, motion was made by Craig Harper and seconded by Alan Goforth to waive the Procurement Policy for preliminary services provided by Arrowhead Builders, LLC. Motion carried unanimously.

PUBLIC COMMENTS:

Tonya Mathews asked Chief Froman to clarify what the preliminary services consisted of that were provided by Arrowhead Builders, LLC, and asked if all the Committee members could view the Buffalo Run Casino Expansion Proposals. Chief Froman noted the request and will retain a copy on file for Business Committee members to review.

EXECUTIVE SESSION:

Motion was made by Tonya Mathews and seconded by Jason Dollarhide to move into Executive Session at 7:35 p.m. Motion carried unanimously. No action was taken following Executive Session.

ADJOURNMENT:

Motion to adjourn was made by Alan Goforth and seconded by Craig Harper. Motion carried unanimously and the meeting was adjourned at 7:57 p.m.

Authorized Signature

Date Approved